

E&CS RISK REGISTER MASTER COPY: JUNE 2017

[Link to Environmental Services Contract Risk Register](#)

Risk Reference	Department	Division	Section	Risk & Consequences	Risk Category	Risk Owner	Gross Impact	Gross Likelihood	Gross Risk Rating	Gross Score	Existing Controls and Proposed Actions	Net Impact	Net Likelihood	Net Risk Rating	Net Score	Financial Implications (Mainly for High or Significant Net Risks if 'financial')
ENV/H&S.0399	Environment and Community Services	Public Protection	Health and Safety	<p>Risk: Health and Safety failure (e.g. injury or death)</p> <p>Consequence: Leading to prosecution of the Council and / or civil claim for compensation</p>	Health and Safety	Paul Lehane	4	2	Medium	8	<p>Controls: 1. 0.6 fte Corporate Safety Advisor employed (Post currently vacant but plans to make it full time). 2. Safety Policy reviewed and updated regularly 3. Commitment to HSW from Chief Executive and Directors 4. Risk assessment & proactive monitoring in place to ensure highest standards for Council premises, equipment & activities. 5. Supported by H&S training programme and network of policies and procedures (regularly reviewed) 6. Divisional Safety Committees meet regularly 7. Properly related HSW matters now provided through Amey</p> <p>Actions: Process underway to recruit full time corporate health and safety advisor. Fire safety risk assessments are in the process of being updated by the total facilities management contractor, Amey.</p>	3	1	Low	3	Corporate manslaughter attracts severe financial penalties. An appropriate penalty will seldom be less than £500k and may be several millions. Lesser, though still serious, H&S offences can cost ~£100k. Civil claims can also be up to £500k depending on the circumstances.
ENV/CSU.0288	Environment and Community Services	Public Protection	Community Safety	<p>Risk: Falling public confidence in Council around fear of crime leading to reputational risk.</p> <p>Consequence: Additional statutory obligations have been introduced this year by way of the Counter Terrorism Act 2015 placing new burdens on the local authority in relation to training and reducing risk as part of the PREVENT programme.</p>	Reputation	Rob Vale	4	3	Significant	12	<p>Controls: 1. Communications strategy to raise public confidence</p> <p>Actions: - Safer Bromley Partnership newsletter report on activities of the Partnership - LBB to provide PREVENT training to relevant staff</p>	4	2	Medium	8	
ENV/CSU.xxxx	Environment and Community Services	Public Protection	Community Safety	<p>Risk: Possible reduction in Mayoral MOPAC grant funding for ASB service, Domestic Violence services and out-of-hours service from March 2017</p> <p>Consequence: Leading to budget shortfall, service reduction, and reputational risk</p> <p>UPDATED May 2017 - VAWG services now sit with Adults Safeguarding. MOPAC funding for 2017-2021 has been reduced by 40%, which will impact the Noise Service, ASB Co-ordinator post and the Mentoring programme in April 2018.</p>	Service Delivery, Financial	Rob Vale	3	4	Significant	12	<p>Controls: 1. Outside LB Bromley control</p> <p>Actions: - Explore possible alternative funding provision to maintain existing levels of service</p>	3	4	Significant	12	The MOPAC funding framework will be based on a 2 + 2 model. The Year 1 and Year 2 funding has been granted which incorporates a 40% funding reduction in Year 2. This means April 2017 to March 2018 funding will remain the same as previous years, but a significant reduction from April 2018 to March 2021 (£57k in 2018/19 and est. £108k in years 2019/20 and 20/21) will impact on the delivery of ASB work and the noise out of hours service. To maintain the current levels of service alternative funding will need to be found.

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3	Environment and Community Services	Public Protection	Environmental Protection	Risk: Failure to upgrade Closed Circuit Television (CCTV) system, which is no longer technically supported Consequence: Leading to service loss and loss of parking income	Service Delivery, Financial	Jim McGowan	3	1	Low	3	Controls: 1. Regular monitoring of system by Risk Owner 2. Major problems are reported as soon as they occur ----- Actions: - System has been rebuilt at a cost of £340k - new system is fully supported and likelihood reduced	3	1	Low	3	
ENV/FSL.0038	Environment and Community Services	Public Protection	Food, Safety and Licensing and Emergency Planning	Risk: Outbreak of infectious disease / flu pandemic Consequence: Disruption to normal services due to staff sickness, high demand on services from community increased numbers of deaths	Service Delivery, Health and Safety	Paul Lehane	5	1	Medium	5	Controls: 1. Notifiable Infectious Disease Protocol in place (with Public Health England and DEFRA) including out-of-hours provision 2. Flu Pandemic Plan also in place ----- Actions: - Regular multi-agency review of Protocols - Consider immunisation for key staff - Implement BCPs as appropriate. Each Executive Director/Director should develop contingency plans to ensure service continuity in the event of a major outbreak affecting significant staff. - Seek funding for additional Business Continuity Officer post.	5	1	Medium	5	Difficult to determine the financial impact, as it depends on severity of the situation and extent of outbreak. Staff absence will result in sick pay costs and a scenario could be 50% of staff off work for say 2-3 weeks. Also a potential cost associated with loss of income from services. More generally there would be community / business costs in the Borough. Additional cost of Business Continuity Officer post = £35k pa.
ENV/FSL.0039	Environment and Community Services	Public Protection	Food, Safety and Licensing and Emergency Planning	Risk: Failure to meet required service standards as required by Food Standards Agency Audit (April 17) due to a lack of resource to meet code of practice service standards Consequence: Leading to reputational damage and possible use of power of direction.	Service Delivery, Health and Safety, Reputational,	Paul Lehane	4	4	High	16	Controls: 1. Current levels of resourcing 2. Prioritised according risk ----- Actions: - Review audit recommendations - Consider response from existing capacity and the availability of additional resources	3	3	Medium	9	Cost of additional Food Safety Officer posts: 3 x £221k for 18 months. + 2 x £98k pa - ongoing.